



Education



Bournda Environmental Education Centre,
Bournda National Park, Via KALARU 2550
Ph: 02 6494 5009 Fax: 02 6494 5011

E-mail: bournda-e.school@det.nsw.edu.au
Web: <http://bourndaeec.nsw.edu.au>
ABN: 97 562 394 093

Bournda EEC Student Welfare and Discipline Policy

Statement of Purpose

Bournda EEC works actively to support student wellbeing so that students are healthy, happy, engaged and successful. All students and staff have the right to be treated fairly and with dignity in an environment free from disruption, intimidation, harassment, victimisation and discrimination. To achieve this Bournda EEC complies with relevant Dept of Education student discipline policies and procedures. The purpose of the Bournda EEC Discipline Policy is to support all members of the school community to act consistently to achieve positive student behaviour outcomes.

1. The Core Rules

Students visiting Bournda EEC are expected to:

- Attend every activity, unless they are legally excused, and be at activities on time and prepared to learn.
- Maintain attire suitable for safety and comfort during outdoor activities and adhere to the requirements of the school's uniform or dress code policy if required.
- Behave safely, considerately and responsibly, including when travelling to and from Bournda EEC activities.
- Show respect at all times for teachers, other school staff and helpers, including following class rules, speaking courteously and cooperating with instructions and learning activities.
- Treat one another with dignity and respect.
- Care for property belonging to themselves, the school and others.
- Follow all Park rules to protect themselves and the environment.

2. Strategies and practices to promote positive student behaviour, including specific strategies to maintain a climate of respect

- Bournda EEC staff practice the principles of [Positive Behaviour for Learning \(PBL\)](#). Bournda EEC staff focus on preventing problems and creating an environment that supports student learning and wellbeing. Positive language, effective group management and clear instruction helps to prevent problem behaviour and increase the likelihood of success by creating positive learning environments for all. Our focus is on creating enjoyable and engaging learning activities that students want to participate in.
- Students who have learning and support needs are identified and provided with additional assistance.
- Students are supplied with support materials (e.g. Camp Code of Conduct) to identify rights', responsibilities and rules.
- Student involvement in decision making
- Staff modelling positive behaviour at all times.
- Teachers are consistent, fair and communicate expectations clearly and often.
- Bournda EEC staff promote student self esteem, security and morale.
- Bournda EEC has an Anti-Bullying policy.

3. Strategies and practices to recognise and reinforce student achievement

Bournda EEC staff seek to recognise and reinforce positive student achievement by:

- Using positive, encouraging School language.
- Clearly identifying the desired behaviours and performance level for each activity.
- Highlighting individuals and groups who have demonstrated positive performance.
- Providing simple rewards for positive behaviour.
- Using effective coaching principles to improve performance.
- Certificates and letters of recognition highlighting outstanding performances with school communities.

4. Strategies and practices to manage inappropriate student behaviour.

- Bournda EEC staff recognise that student behaviour has contextual, learning and relationship elements and always seek to understand the purpose of the behaviour. Understanding the function of behaviour assists staff to support students and make the problem behaviour ineffective, inefficient and irrelevant.
- Students with unproductive and challenging behaviours are given opportunities to modify their behaviour with clear sequences of consequences outlined, such as having a short time-out and the option of rejoining the group or, if necessary, consulting with the visiting teacher to seek alternatives. If the inappropriate behaviours persist and are a disruption to the safety and learning of others, Bournda EEC staff will liaise with school staff and Bournda EEC Principal to have the student removed from that activity. Any negative behaviour that is reported to the schools' teachers should also be reported to the EEC Principal.
- Any serious misbehaviour (a very rare event at Bournda EEC!) must be reported to the Bournda EEC Principal, visiting teachers and the School Principal and may lead to removal of the student from Bournda EEC.
- Risk management plans request that schools identify students with behavioural difficulties prior to visiting Bournda EEC and develop plans for their management in consultation with Bournda EEC staff.
- Any student found to be engaging in illegal activity e.g. possession of alcohol, drugs or weapons will be reported to supervising teachers, the School Principal, the Incident Report and Support Hotline and the police will be notified.

5. Communication

- Staff are informed of their responsibilities to support effective implementation of the policy through ongoing professional learning and training, including induction procedures for new staff.
- Bournda EEC has clearly communicated the student discipline policy on the Bournda EEC website.

6. Evaluation

- BEEC Principal is responsible for ensuring that the school's policy is evaluated and reviewed by the school community at least every three years.
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Policy date: Nov 2017

Review date: Nov 2020